

Promotion Regulations for the Preparatory Classes (VK1/VK2)

1 Validity

The following regulations are valid for all students admitted to the preparatory classes of Freies Gymnasium Zürich.

2 Reports and Mid-term Reports

- 2.1 Students and contract partners (parents) receive information regarding the students' level of performance in school by means of reports and mid-term reports. These are signed by the Class Teacher and are countersigned by the contract partner. One of the two copies issued is signed and returned to the school.
- 2.2 Reports are issued at the end of the semester. They take into account the students' level of performance during the previous academic half year.
- 2.3 The mid-term report at the end of the 1st quarter provides information regarding the current level of performance, participation during lessons, level of interest and motivation, fulfilment of required tasks and social behaviour. At the end of the 3rd quarter, a transfer report is issued instead of a mid-term report. It reports on the student's performance during the 2nd and 3rd quarters. This transfer report is decisive for admission to the Progymnasium or lower school of the Gymnasium (see "Regulations for Transfer from the Preparatory Classes to the Progymnasium or the Lower School of the Gymnasium").

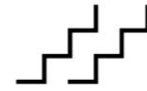
3 Marking System

- 3.1 In the reports, the school performance is expressed in whole or half marks from 1 to 6, whereas in the mid-term reports, marks are expressed to one decimal place. The highest mark is 6. Marks under 4 indicate performance that is below the required standard.
- 3.2 In the subject, German – as well as in English in the bilingual programme – a separate mark is given for written and oral performance. In the other modern languages, there is one mark which also takes oral performance into account. The subject regulations provide information regarding the weighting of the oral performance.
- 3.3 In addition to written work, the oral performance is also taken into account in the other school subjects.
- 3.4 The specialist subject teachers inform the class at the beginning of the promotion period regarding the criteria for performance evaluation in the individual subjects.

4 Promotion Regulations

4.1 Decisive subjects

- 4.1.1 The following subjects are decisive for promotion. They all receive the same weighting.
 - German (50% oral, 50% written)
 - Mathematics (Arithmetic, Algebra and Geometry)
 - History



- Biology
- Geography

4.2 Subjects that are not decisive for promotion

4.2.1 The following subjects are not decisive for promotion:

- French
- English
- Latin
- Music
- Visual Arts
- Handicrafts (only VK1)
- Sport
- Religion

5 Repetition

As a rule, it is not possible for students to repeat a preparatory class.

6 Decision-making Powers

- 6.1 Decisions regarding promotion and transfer are made by the convention of all the subject teachers for the individual class.
- 6.2 In certain well-founded cases, the convention of subject teachers may decide to act at variance with the regulations listed in articles 4.4 and 5.

7 Appeal

- 7.1 The contract partner has the right to appeal to the appropriate Head of Department against decisions affecting a student, based on these promotion regulations, in the event that substantial pertinent facts that were unknown to the convention of teachers can be taken into account.
- 7.2 Should the appeal be authorised, the convention of teachers has the power of decision.
- 7.3 Should the decision of the convention of teachers remain unchanged despite the appeal, the contract partner has the right to appeal to the School Governors. The decision of the School Governors is final.

8 Coming into Effect

These promotion regulations come into effect for the 2010/2011 school year.