

# Promotion Regulations for the 3rd Class of the Monolingual Progymnasium

(effective from 2012/13 school year)

## 1 Validity

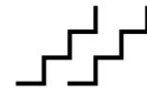
The following regulations are valid for all students admitted to the third class of the monolingual Progymnasium.

## 2 Reports and Mid-term Reports

- 2.1 Students and contract partners (parents) receive information regarding the students' level of performance in school by means of reports and mid-term reports. These are signed by the Class Teacher and are countersigned by the contract partner. One of the two copies issued is signed and returned to the school.
- 2.2 Reports are issued at the end of the semester. They take into account the students' level of performance during the previous academic half year.
- 2.3 The mid-term report at the end of the 1st quarter provides information regarding the current level of performance, participation during lessons, level of interest and motivation, fulfilment of required tasks and social behaviour. At the end of the 3rd quarter, a transfer report is issued instead of a mid-term report. It reports on the student's performance during the 2nd and 3rd quarters. This transfer report is decisive for admission to the upper school of the Gymnasium (see "Regulations for Transfer from the 3rd Class of the Progymnasium to the Upper School of the Gymnasium").

## 3 Marking System

- 3.1 In the reports, the school performance is expressed in whole or half marks from 1 to 6, whereas in the mid-term reports, marks are expressed to one decimal place. The highest mark is 6. Marks under 4 indicate performance that is below the required standard.
- 3.2 In the subject, German, a separate mark is given for written and oral performance. In the other modern languages, there is one mark which also takes oral performance into account. The subject regulations provide information regarding the weighting of the oral performance.
- 3.3 In addition to written work, the oral performance is also taken into account in the other school subjects.
- 3.4 The specialist subject teachers inform the class at the beginning of the promotion period regarding the criteria for performance evaluation in the individual subjects.
- 3.5 In optional subjects, the comment *attended* may be entered in the report instead of a mark.



## 4 Promotion Regulations

### 4.1 Decisive subjects

4.1.1 The following subjects are decisive for promotion:

- German (50% oral, 50% written)
- French
- English
- Mathematics (double weighting)
- History
- Natural Sciences
- Geography
- Art

4.1.2 The mark for Natural Sciences is made up as follows:

1st term: Physics

2nd term: Chemistry or Physics practical work

4.1.3 The mark for Art is made up as follows:

1st term: Visual Arts or Choir

2nd term: Visual Arts or Choir

### 4.2 Subjects that are not decisive for promotion

4.2.1 The following subjects are not decisive for promotion:

- Religion
- Sport

## 5 Repetition

As a rule, it is not possible for students to repeat this class.

## 6 Further Conditions

Neglecting any individual subject long term can lead to exclusion from the school, following a prior written warning.

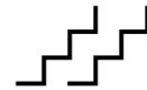
## 7 Decision-making Powers

7.1 Decisions regarding promotion and transfer are made by the convention of all the subject teachers for the individual class.

7.2 In certain well-founded cases, the convention of subject teachers may decide to act at variance with the regulations listed in articles 4.4 and 5.

## 8 Appeal

8.1 The contract partner has the right to appeal to the appropriate Head of Department against decisions affecting a student, based on these promotion regulations, in the event that substantial pertinent facts that were unknown to the convention of teachers can be taken into account.



- 8.2 Should the appeal be authorised, the convention of teachers has the power of decision.
- 8.3 Should the decision of the convention of teachers remain unchanged despite the appeal, the contract partner has the right to appeal to the School Governors. The decision of the School Governors is final.

## **9 Coming into Effect**

These promotion regulations come into effect for the 2012/2013 school year.